



Job Description: Youth Worker

Company	Berkshire Youth	Location	West Berkshire
Reference	BY260521	Salary	£24,000 - £27,000

Background

In the ever-changing environment of youth work, it is vital that within Berkshire we have both, safe spaces for young people to develop positive and trusting relationships and opportunities for them to develop their talents, skills and aspirations.

Berkshire Youth have supported youth organisations and have delivered a variety of youth services throughout Berkshire for over 80 years. This role will expand on the existing work of Berkshire Youth and will directly deliver a number of youth programmes in order to support young people in Berkshire.

Job Role

Working closely with the Youth & Community Manager and the wider Berkshire Youth Team, you will support the development and delivery of our schools, youth centre and detached programmes. This will consist of one to ones and group work with young people within schools, detached work in designated areas as well as centre-based provision. You will be responsible for building strong, professional relationships with young people and adapting and coordinating a service around their needs. You will work in partnership with the other youth workers on the team, the youth & community manager, schools and youth organisations around the county as well as the wider voluntary sector and statutory partners.

You will work also in the community to identify and support volunteers to become engaged within our services and provision. You will collate a range of data, information and imagery that creates evidence of your work and the impact it is making not only to young people but also to the wider community.

There is scope for you to be creative in this role and make a significant difference to the young people you work with. This is a very exciting and varied role and as such, a flexible approach to work including willingness to take on tasks outside of the normal remit and to work irregular hours, is essential in this role.

As an employee of Berkshire Youth, you will enjoy a wide and varied portfolio of work allowing you to build on your current skills and expertise for which suitable training and support will be provided.

Main Duties

- To work as part of a team to identify and support young people in a variety of settings including schools and within the wider community
- To support young people through one-ones, group work, detached sessions and Centre based activities to make better life choices and to work closely with Berkshire Youth staff to provide diversionary opportunities for young people
- Establish and maintain an ongoing awareness of young people's needs and aspirations in the community to support a fully responsive provision in relation to local issues and trends.
- To engage and build positive relationships with socially excluded and at "risk" young people to provide effective 1:1 and group work support to achieve agreed outcomes
- To work closely with Youth & Community Manager
- To produce written reports and complete monitoring and evaluation procedures as requested
- Collate a range of data, information and imagery that creates evidence of your work and the impact it is making not only to young people but also to the wider community.
- Develop good relationships with partner organisations and local authorities as appropriate
- Promote and represent Berkshire Youth at relevant external events and meetings when required



- To gather and collate good news stories in relation to youth programmes to post on our social media, website and in our newsletters and other reporting
- To attend team meetings and regular supervision meetings with the line manager and attend training that will enable personal and workforce development
- Displays a commitment to the protection and safeguarding of children, young people and vulnerable adults
- Work within guidelines of Berkshire Youth policies and procedures
- Carry out any other Berkshire Youth duties as required

It should be noted that the above list of main duties and responsibilities is not necessarily a complete statement of final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only.

This role is subject to an Enhanced DBS Check

Person Specification

Key Criteria

Qualifications and Training	<ul style="list-style-type: none"> • Relevant qualification in youth work or other relevant field • To hold a full Clean UK driving licence and have access to a car
Competence Summary (knowledge, abilities, skills, experience)	<ul style="list-style-type: none"> • Experience of working with young people • Experience of working within policies and procedures • Ability to initiate, plan, monitor and evaluate work with young people • Highly organised and able to manage own workload • Excellent communication and interpersonal skills across all age groups • Knowledge and understanding of the range of issues relevant to and affecting young people • An ability to positively motivate those around them • Ability to work effectively in a team • Ability to determine priorities and targets and to achieve them including when working under pressure • Confident user of IT, including Microsoft Office
Other Work Requirements	<ul style="list-style-type: none"> • Passion and enthusiasm for supporting young people with their personal development • Committed to treating people equally, respecting differences and challenging prejudice and discrimination • A positive, enthusiastic and 'can do' approach to work • A flexible approach to work including willingness to take on tasks outside of normal remit and to work irregular hours • Committed to your own learning and development

This post is subject to an Enhanced DBS, the Right to Work in the UK and satisfactory References and probation period

Staff need to hold or be willing to work towards a Level 3 JNC Youth Work qualification. We currently offer this as an apprenticeship for those looking to undertake training.

<https://www.instituteforapprenticeships.org/apprenticeship-standards/youth-support-worker-v1-0>

